



# Intrepid Theatre & Victoria Fringe — COVID-19 Safety & Communicable Disease Prevention Plan

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## INTRODUCTION

### Who is covered by this plan?

This plan is for use by all those who frequent any Intrepid Theatre presentation or the Victoria Fringe Festival, whether it is staff, patrons, volunteers, artists or visitors.

### Enquiries Regarding COVID-19 Safety

Should you have any questions regarding this COVID-19 Safety & Communicable Disease Prevention Plan, please contact:

Sammie Gough, Producer, Intrepid Theatre ([sammie@intrepidtheatre.com](mailto:sammie@intrepidtheatre.com) / 250 383 2663).

## General Health and Safety Protocols

- **Masks** – are strongly recommended for audiences, artists and volunteers while indoors and are required to be worn by staff.
- **Vaccination**
  - Intrepid Theatre’s Vaccination Policy requires all artists, volunteers, employees and contractors show proof of vaccination before commencing work onsite
- **Procedure Should Someone Develop Symptoms**
  - Should they develop Communicable Disease (including COVID-19) symptoms, the individual will stay home or return home if they are at a venue, use the [BC COVID-19 self-assessment tool](#) or call 811, and inform their supervisor/Intrepid Theatre contact
  - Staff, artists, contractors or volunteers will inform their supervisor/Intrepid Theatre contact if their symptoms worsen or if they have tested positive for COVID-19
  - If a positive test is indicated, they will follow the instructions of public health [and BC Centre for Disease Control](#) regarding self-monitoring and self-isolation
  - Individuals diagnosed with COVID-19 will not return to any venues until the following conditions have been satisfied:
    - i. At least five (5) days have passed since the symptoms first appeared;
    - ii. A person who has tested positive for COVID-19 and has been hospitalized may return only when their healthcare provider advises them to do so.
  - Anyone who has come in close contact with someone who has tested positive for COVID-19, is recommended to monitor for symptoms and consult their supervisor about whether they should stay home. [‘Close contact’](#) is defined per BC Centre for Disease



## Intrepid Theatre & Victoria Fringe — COVID-19 Safety & Communicable Disease Prevention Plan

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Control guidance. They should follow BCCDC and public health guidance regarding [self-monitoring, self-isolation](#) where needed.

- **Distancing.** Please respect others' space and distance from others while moving around venues and where possible while working together
- **General Hygiene** - Wash hands frequently and thoroughly. When hand washing is not an option, use the hand sanitizer provided at entrances and exits. There are additional hand sanitizer stations in visible locations throughout venues. Avoid touching your face

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### Patrons

*Safety procedure for patrons attending live performances at Intrepid Theatre's venues and festivals*

- Patrons are recommended to stay home should they:
  - Be experiencing communicable disease symptoms: fever, chills, new or worsening cough, shortness of breath, sore throat, muscle aches or headache, diarrhea
  - Have been directed by public health to self-isolate
- Masks are recommended for those attending shows at indoor theatre spaces
- If you are unwell, please contact [tickets@intrepidtheatre.com](mailto:tickets@intrepidtheatre.com) in advance of the performance to exchange or get a refund. We cannot issue refunds following a performance.

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### Performing Artists & Renters

*Safety protocols for performers and rental groups at the Metro Studio or Intrepid Studio*

- As per Intrepid Theatre's Vaccination Policy, all artists and company members engaged by Intrepid Theatre are required to be vaccinated. Rental groups do not fall under this policy and may set their own vaccination policy for artists and company members
- Artists are strongly recommended to wear a mask at all times in indoor theatre spaces except when performing on stage or when the specific approved activity they are doing prevents them from being masked. They should be at least 2 meters (6ft) away from others if unmasked and immediately replace their mask once the activity is complete



## Intrepid Theatre & Victoria Fringe — COVID-19 Safety & Communicable Disease Prevention Plan

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- In discussion with Intrepid Theatre, each performing company or group using the space must assess and minimise risks for their specific production. They must identify a contact person for each company who is responsible for COVID Safety and where requested provide details to Intrepid Theatre staff on how they are mitigating risks associated with their production.
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### Volunteers

*Safety protocols for volunteers at any Intrepid Theatre venue or Victoria Fringe Venue*

- As per Intrepid Theatre's Vaccination Policy, all volunteers are required to be vaccinated
  - All volunteers are required to wear a mask while at the volunteer centre/Fringe HQ, unless in a designated eating/drinking area
  - All volunteers are recommended to wear a mask while volunteering in indoor theatre spaces
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### Staff

*Safety protocols for staff at any Intrepid Theatre venue, Victoria Fringe Venue, Fringe HQ or Intrepid Theatre office*

- As per Intrepid Theatre's Vaccination Policy, all staff are required to be vaccinated
- Where possible, staff will provide 24 hours notice to their Supervisor if they are experiencing the onset of any symptoms, acknowledging that this may not be possible in emergent situations
- All staff are required to wear a mask at all times, unless seated at a distanced workstation or designated eating/drinking area
- Upon arrival at a venue, staff should immediately wash or sanitize their hands. Staff must also frequently wash or sanitize their hands throughout the day, e.g., before and after coffee and meal breaks, and more often when appropriate
- During the COVID-19 Pandemic, the employer will promote workers' rights to 3 hours paid leave for getting vaccinated against COVID-19, and 5 days if needed due to the following:
  - Diagnosed with COVID-19
  - Waiting for COVID-19 test results
  - Need to self-isolate or self-monitor in accordance with public health orders and guidelines
  - Directed to stay home by your employer because of exposure risks



## Intrepid Theatre & Victoria Fringe — COVID-19 Safety & Communicable Disease Prevention Plan

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- Intrepid Theatre provides opportunities for staff to work remotely where tasks do not require them to be onsite (such as admin work, email correspondence, zoom meetings etc)
  - Staff should at all times follow WorkSafe BC requirements relating to COVID safety, as well as any related guidance and/or orders from the Provincial Health Officer
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### Intrepid Studio Residency

*Safety protocols for residency artists who are part of Intrepid Theatre's programs*

#### Walkthrough/Orientation

- We require lead residency artists to attend an orientation of COVID Safety protocols with an Intrepid staff member prior to their first session

#### General Guidelines:

Please follow the guidelines and signage posted in the theatre:

- Follow all guidelines in our Covid-19 Safety and Communicable Disease Prevention Plan
- A mask is required at all times, except when sitting stationary at a distanced workspace, or when the activities you are doing prevent you from wearing a mask. This means you will be masked at all times when in the lobby area and if you are with another person in the theatre, you must both/all be masked
- If you are sick, please do not come in, and stay away from others. We will rebook your session
- Share this information with any other collaborators joining you

#### Vaccination Policy

- All individuals entering our spaces must be double-vaccinated. Intrepid staff will check their Vaccine Passport and ID prior to commencing activities