

# Intrepid Theatre – Victoria Fringe Festival 2024

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## CALL FOR FESTIVAL VENUE TECHNICIANS

Intrepid Theatre Company is seeking energetic, enthusiastic Venue Technicians to run venues for the 2024 Victoria Fringe Festival. Venue Technicians work in a fast-paced (and fun!) Festival environment to set up, tech, and operate up to five performances each of five to seven unique shows by different theatre companies over a two-week period. It's a great way for those with an existing all-round technical theatre skill set to broaden their experience.

### General Duties and Responsibilities

Reporting to the Intrepid Production Manager, Fringe Venue Technicians will:

- Be responsible for safe and timely set up and strike/restore of their assigned venue
- Facilitate technical show set-up and rehearsals, and provide support to artists, while
  - keeping day on schedule, including proactively maintaining scheduled breaks
  - maintaining proper paperwork on all shows in sufficient detail that another person would be able to operate the show in an emergency situation
- Operating all shows in their assigned venue including lighting, sound, and video as needed
- Proactively identify and remedy either directly, or by involving the Production Manager, any safety issues affecting staff, artists, patrons, or general public
- Be able to comfortably and safely work at height on personnel lift and/or ladders
- Be appropriately dressed and use PPE necessary for the working environment
- Carry out other related duties as assigned

### Technical Proficiencies Required

**Lighting** – Set up and operate a simple stage lighting system during tech and shows; install LED lighting instruments, including addressing them and integrating functionally into console. Console may be fully cue programmable or manual using submasters or two-scene preset

**Audio** – Set up & operate a basic PA system, with an analog mixing console, powered speakers, and a Mac computer using QLab for cue playback; set up mics, integrate playback devices, etc., as needed. QLab experience is preferred but not required; Venue Technicians will need to learn basic QLab use

**Video** – Operate a simple video projection system, consisting of a basic data projector, VGA or HDMI input, and playback device such as an artist's laptop, using QLab, VLC, or similar video playback software

### Remuneration and Terms of Employment

The rate of pay is \$22.58/hr plus 4% Vacation Pay. Overtime is paid according to the Employment Standards Act and the Collective Agreement.

Intrepid Theatre requires all employees to be fully vaccinated against COVID-19 at this time, and the successful candidate may need to show proof of vaccination before an offer of employment is made; employees are encouraged to wear masks while at work and may at times be required to.

*Technical Stage Employees of Intrepid Theatre are represented by IATSE Local 168. The successful Venue Technician candidate must be a member or permittee, or willing to become a permittee of Local 168. Hiring preference will be given to qualified existing Local 168 members.*

## Time Commitment

Venue Technicians will need to be available to work from approximately Sunday, Aug 18 to Sunday, Sep 1, 2023 for approximately 100 hours per venue. Set up and tech/show days are typically full days; show call days range from 4 to 8 hours depending on venue & number of performances,. A sample work schedule could look something like this (pending finalizing the Festival show schedule):

|           |           |                                 |
|-----------|-----------|---------------------------------|
| Sunday    | 18-Aug-24 | Set up day (depending on venue) |
| Monday    | 19-Aug-24 | Set up day                      |
| Tuesday   | 20-Aug-24 | Set up day/Tech rehearsal       |
| Wednesday | 21-Aug-24 | Tech rehearsal/Show Call        |
| Thursday  | 22-Aug-24 | Tech rehearsal/Show Call        |
| Friday    | 23-Aug-24 | Tech rehearsal/Show Call        |
| Saturday  | 24-Aug-24 | Show Call                       |
| Sunday    | 25-Aug-24 | Show Call                       |
| Monday    | 26-Aug-24 | Day Off                         |
| Tuesday   | 27-Aug-24 | Tech rehearsal/Show Call        |
| Wednesday | 28-Aug-24 | Show Call                       |
| Thursday  | 29-Aug-24 | Show Call                       |
| Friday    | 30-Aug-24 | Show Call                       |
| Saturday  | 31-Aug-24 | Show Call                       |
| Sunday    | 1-Sep-24  | Show Call; Strike/Restore       |

## About Intrepid Theatre

Intrepid Theatre is an independent theatre company that produces the Victoria Fringe Festival, Incoming, and OUTstages Festivals, and various year-round programs that benefit local and emerging artists and the theatre community at large. We value collaboration and rigour in producing and presenting festivals and supporting new work as much as we do collaboration in our administrative work.

We acknowledge that equity-seeking communities have been excluded from theatre and non-profit spaces in the past and are committed to employment equity and diversity. We encourage applicants from equity seeking communities and intersecting identities to apply. Intrepid Theatre strongly believes in providing staff with an anti-oppressive work environment free of discrimination and harassment, and fostering an inclusive and supportive workplace. See [intrepidtheatre.com](http://intrepidtheatre.com) for more information.

## How to Apply & Contact Information

Interested candidates should submit a resume and either a brief cover letter or a short video (5 minutes max) expressing your interest and why you are a great candidate by Sunday, July 21, 2024, to [jobs@intrepidtheatre.com](mailto:jobs@intrepidtheatre.com).

The hiring and interview panel will be Owen Schellenberger (Production Manager) and Emmett MacMillen (Fringe Producer). Anyone applying can request a pre-application informational chat with Owen if they want to. Only those applicants selected for an interview will be contacted; all those who are offered an interview will be notified of hiring decisions. For further information, please contact us:

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